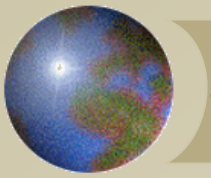


RESEARCH REPORT WRITING

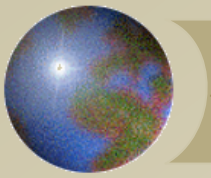
By

Dr Minakshi Pathak
Dean Physical Education



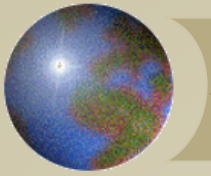
SEQUENCE RESEARCH REPORT

- ❖ Title page
- ❖ Dedication page (Optional)
- ❖ Approval page (Approval for Submission)
- ❖ Declaration pages (Declaration by the **Scholar, language expert and the supervisor/s**)
- ❖ Acknowledgement



Cont....

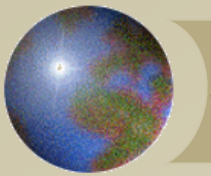
- ✦ Brief Resume (VITA) (Name, Father's/Mother's Name, DOB, Address, Degrees obtained, Institution/s attended, Conferences/Seminar attended and papers presented, Honours/Awards and Special Accolades, Other worth mentioning achievements.
- ✦ Tables of contents
- ✦ List of Tables
- ✦ List of Illustrations



MAIN BODY OF THE THESIS

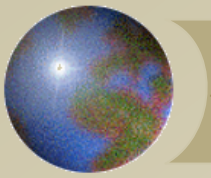
INTRODUCTION

Presenting the study, background and justification as to what motivated / prompted the scholar having taken up the study. Reasonable introduction with relevant reference support and quotations as required. Introduction having following sub-titles in the order as below:



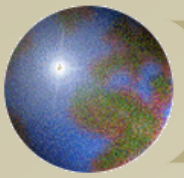
Cont....

- ⊕ Objectives of the study
- ⊕ Hypothesis / Hypotheses
- ⊕ Delimitations and Limitations, if any
- ⊕ Significance of the study
- ⊕ Definition and explanation of terms, as required (Simple technical terms need not be defined or explained, Normally the terms that are either misunderstood or not understood need to be defined or explained.) Best way is to offer 3-4 definitions from various authors and accept the most appropriate for your study.



REVIEW OF RELATED LITERATURE

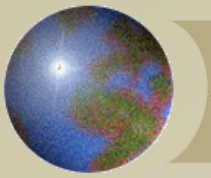
- ➊ To include pertinent studies, abstracting the stuff without sacrificing the vital information.



PROCEDURE/METHODOLOGY

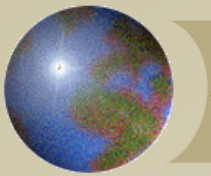
(Methods and Materials)

- ⊕ Selection of subjects
- ⊕ Selection of variables
- ⊕ Criterion measures
- ⊕ Reliability of test/s
 - ⊕ Testers' Competency
 - ⊕ Reliability of test items
 - ⊕ Reliability of instruments used



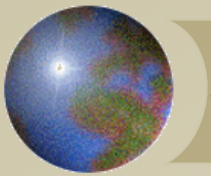
Cont.....

- ⊕ Experimental / Statistical designing if any.
- ⊕ Description & Administration of test/s (diagrams or photos, if required. Avoid loading the chapter with unnecessary photos and pictures)
- ⊕ Collection of data
- ⊕ Statistical technique/s employed



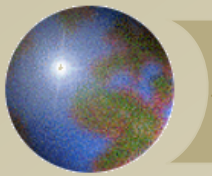
ANALYSIS OF DATA AND RESULTS OF THE STUDY

- ⊕ (Complete data analysis report with results of the study to be presented with tables, results depicted on graphs as required) / Graphical depiction of results.
- ⊕ Level of significance
- ⊕ findings (tables and graphs as required)



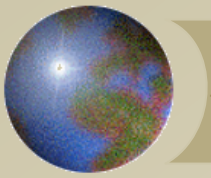
Cont....

- ❖ Discussion of findings (Important segment to support your findings with researches already done from the literature, if available or support from other sources) Chapter II 'Review of Literature' becomes significant and functional to write this portion.
- ❖ Discussion of hypotheses



SUMMARY, CONCLUSIONS AND RECOMMENDATIONS

- ✚ Summary
- ✚ Conclusions
- ✚ Recommendations
- ✚ (Summarize the study in about 2-3 pages, Conclude the study, conclusions are nothing but the results in nutshell and offer suitable and practical recommendations, avoid adding customary and general recommendations)



General Guidelines

- ✦ **Margins:**

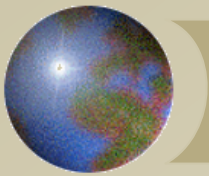
One inch on all sides except left margin which should be 1.5 inch

- ✦ **Font size and type:**

12-pt. font (Times New Roman or courier are acceptable typefaces)

- ✦ **Spacing:**

1.5 cm throughout the Report, including the title page, main body of the body of the thesis, footnotes, references, appendixes and abstract,



Cont....

✦ **Pagination:**

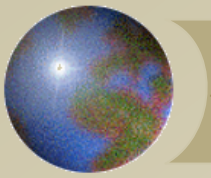
The page number appears one inch from the right edge of the paper on the first line of every page, beginning with the title page.

✦ **Order of Pages:**

Title page, Dedication, Approval, Certificates, (Supervisor/s; Scholar; Language Experts) Acknowledgement, Brief Resume, Index, Table of Contents, Tables and Illustrations, Graphs etc.

✦ **Abstract:**

The abstract should be of about 3-4 pages (1000 words) self-contained summary of the most important elements of the research report.



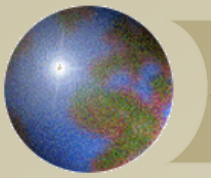
Cont....

✚ **Headings:**

Headings are used to organize the document and reflect the relative importance of sections. All major headings must occupy central position with font 14 and in lowercase letters (bold)

✚ **Subheadings:**

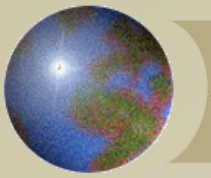
are to be on left side, in italics with lowercase letters font 12 (bold)



Cont....

Text citations:

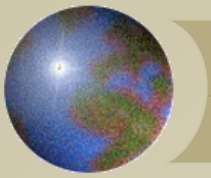
Source material must be documented in the body of the report by citing the author(s) and date(s) of the sources. The underlying principle is that ideas and words of others must be formally acknowledged. The reader can obtain the full source citation from the list of references that follows the body of the report.



Cont...

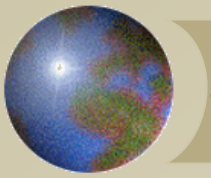
Typing Specifications

Most important in typing a thesis is consistency of format and adherence to the specific instructions given in this guide. It is important to note that all these must have 1.5 cm space and pages must be numbered throughout.



Research Proposals

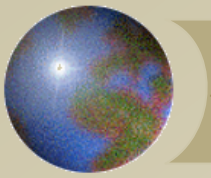
- ❖ Research proposals are documents that describe the intended research including:
 - ❖ Problem and subproblems.
 - ❖ Hypotheses.
 - ❖ Delimitations.
 - ❖ Definitions.
 - ❖ Assumptions.
 - ❖ Importance.
 - ❖ Literature review.



Cont.....

✚ **Type Size**

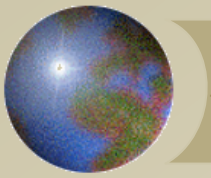
A thesis must be typewritten on A4 metric size paper (21cm. × 29.7 cm) in a clear and legible font (e.g., Times Roman or Currier 12) using a laser writer, or some other printing device which gives a clear, legible result.



Cont...

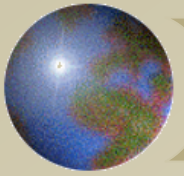
Font

If at all possible, use the same font for the entire thesis but, if necessary, you may use different fonts within tables, figures, and appendices. to avoid distracting variations, changes in the font should be kept to a minimum.



Cont....

- ✚ ***Chapter Head Pages and Page Layout***
- ✚ ***Margins***
- ✚ ***Page Numbers***
- ✚ ***Page Number Location***
- ✚ ***Documentation of Sources in the Text***



THANK YOU