



Where talent meets opportunity

SRI SATYA SAI UNIVERSITY OF TECHNOLOGY AND MEDICAL SCIENCES

5.3.2

Presence of Student Council and its activities for institutional development and student welfare

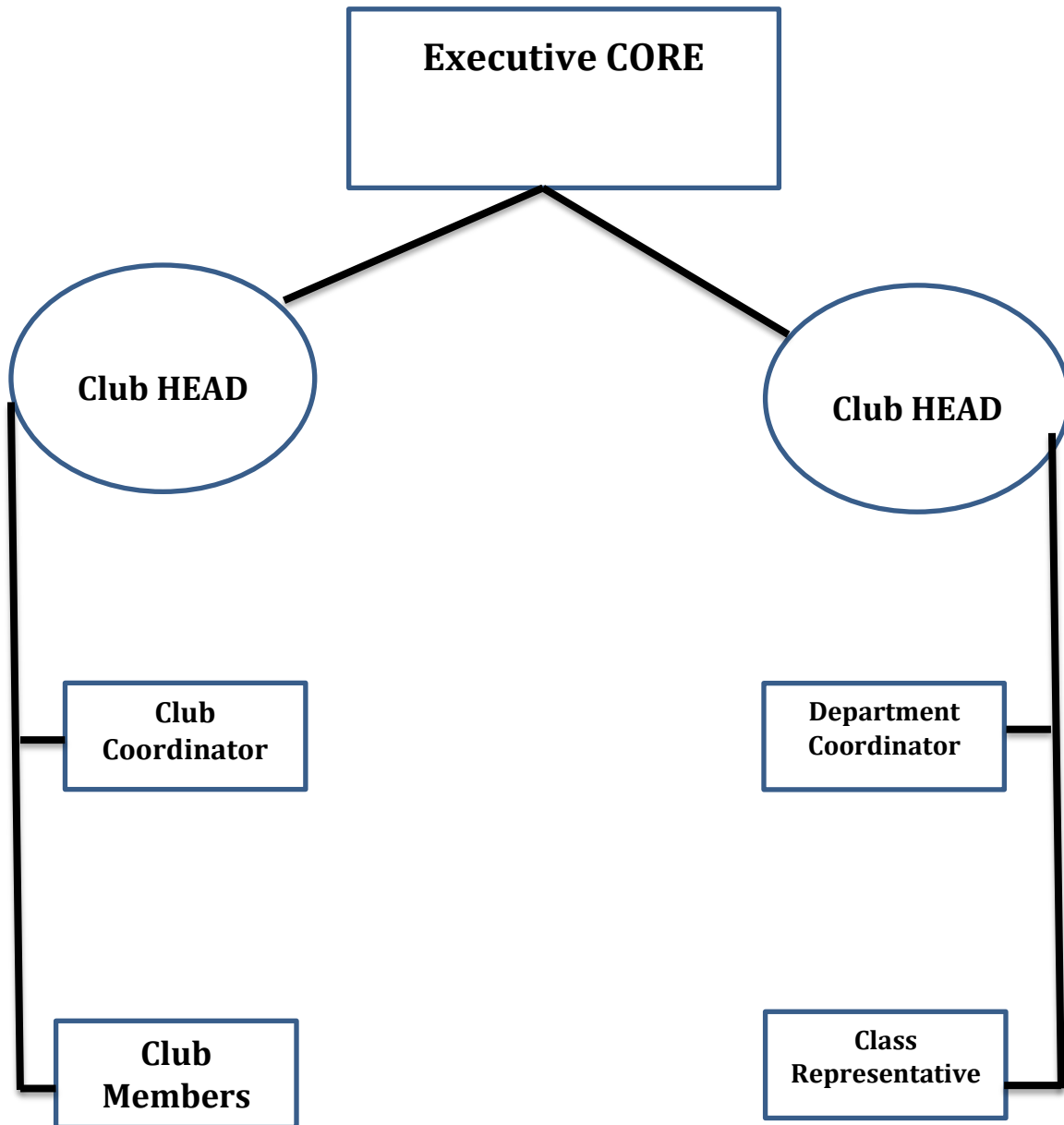
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Student Council Regulations & Guidelines

**Sri Satya Sai University of Technology &
Medical Sciences, Sehore
Student Council Policy & Constitution**

HIERARCHY OF STUDENT COUNCIL




Registrar
Sri Satya Sai University of Technology
& Medical Sciences, Seclore (M.P.)

Mission:

Holistic development is what we aim for by providing representation, educational development and social & extracurricular opportunities.

Vision:

At the heart of the student Experience; we strive to have a positive impact on each and every of our members.

Values:

Trust: We put faith and trust in our students and their ability to manage student activities, as well as inspiring trust in our students by being open and honest with them about their student council.

Integrity: We aim to create an inviting atmosphere for all of our students and encourage them to be-come involved in the local and national student community and the residential community of the city they dwell in

Environment: We look to not only campaign about issues surrounding our environment, but provide an example for others to follow by reducing our carbon footprint and constantly our methods of recycling. We also believe in providing safe and friendly spaces for our students use.

Equality: We encourage a culture of friendship between our entire student regardless of sex, age, race, religion, disability, sexual preference or other possible discriminatory factors.

Empowerment: The opinions, fears, prospects and wishes of students are the heart of everything we do and allow us to set targets that are realistic to their expectations.

CONSTITUTION

Preamble:

Sri Satya Sai University of Technology & Medical Sciences, Sehore student council is a conglomerate of students' clubs and societies at Sri Satya Sai University of Technology & Medical Sciences, Sehore. The council is a part of the University administrative and academic structure unlike an independent Union. The council is devoted to the educational interests and welfare of its members while following strict guideline established by the University.


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Establishment and Name:

- 1.1 There shall be only one student's council at Sri Satya Sai University of Technology & Medical Sciences, Sehore
- 1.2 The name of the student' council shall be " Sri Satya Sai University of Technology & Medical Sciences, Sehore student's council".

Declaration:

2.1 The student's council does not act independently under any circumstances; any new agenda is presented to the University Administration in form of a written report and is not acted upon unless approved.

Other than their cardinal roles the student Executive officers that form the core team are responsible for all form contacts between the student members and the University Administration (The Vice-chancellor, The Pro Vice-Chancellor, The Proctor, Dean Academics and Respective School deans) and are required to inform the authority before conducting inside the University Campus.

Membership:

3.1 Every student who enrolls at Sri Satya Sai University of Technology & Medical Sciences, Sehore is automatically registered as a general member of the student body. Upon registering for one of our clubs they become full time members, giving them access to all our service and to an organization which is able to represent them to the community and to the world beyond. They are also give the right and power to shape the council's direction thought member feedback and annual meetings.

3.2 If for any reason a member does not wish to be a member of the council; they can opt out of membership at a time by emailing the council HR department or the council core team. A student can still enjoy all of our facilities and if they opt out, but they cannot have a voice at membership meetings or other democratic activity.

Councils Core Team:

4.L There shall be a representative body that runs day to day activities of the clubs and societies' This representative body that forms the core of the council stays in direct administrative contact with the University management for introspection and successful execution of all student activities'

4.2 Council Core shall consist of the appointed Council Executives'.

4.3 Council meeting may be called any of the following:

4.3.1 The University Administration.


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4.3.2 The Executives.

4.3.3 Two third of Council Members.

4.4 At least one working days' notice must be given for all council meeting unless the meeting is called by the University Administration.

4.5 Motions for discussion at council meetings must be submitted in writing to the General Secretary two working days prior to the holding of the meetings.

4.5.1 The quorum for a meeting shall be 60% of the registered students.

The Executive:

5.1 There shall be an executive team.

5.2 The executive shall be responsible for the initiation of policy of the Council, General Meeting' and key excisions.

5.3 The executive s (Core) team shall consist of the following post:

5.3.1 General Security (Chief Administrative Officer & Principal Spokesperson)

5.3.2 Chief Secretary (Chief Operations Officers)

5.3.3 Joint Secretary (Head of Welfare)

5.3.4 Vice secretary (Head of Communication)

5.3.5 Regent Secretary (Head of grievance)

5.3.6 Deputy Regent Secretary (Deputy Head of Events)

5.4 Only final year students of their respective courses shall be appointed to as core Executives. No member of the Executive core may hold any other position I the council unless called upon in the case deficit.

5.5. The General Security (Chief Administrative Officer & Principal Spokesperson) - shall have full membership of the council and shall be the principal spokesperson and chief administrative officer who overlooks all the activities of the council. He / She shall be the chief representative of the students and shall have fine main area of responsibility: finance, representation, organization, supervision and guidelines of policy.

5.5 The Chief Secretary {Chief Operations Officers)- shall have full membership of the council and chief operation officer of the council. He / She play similar roles as the general secretary and shall time to time act for and on behalf of the general secretary and can take indecent decisions upon consolation with general secretary.


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5.7 The Joint Secretary (Head of Welfare)- shall have full membership of the council and a veto in all core decisions. He / She shall be familiar with welfare matters that concern all members and shall represent their interest in the matters relating to their welfare.

5.8 The Vice secretary (Head of Communication)- shall have full membership of the council and a veto in all core decisions. He / She shall aid in development of the council's information and communication policy. He / She shall be familiar with all the communication medium to available to him /her and use them their full potential. He / She is to keep the membership of council informed through the provision of a regular council publication.

5.9 The Regent Secretary (Head of grievance)- shall have full membership of the council and a veto to all core decisions. He / She is responsible for the provision of events and other forms of social and cultural activity for the member of the Council in conjunction with other council officers.

5.10 The Deputy Regent Secretary (Deputy Head of Events)-is responsible for the provision of events and other forms of social and cultural activity for the Council in conjunction with other council officers. He /She reports to the Regent Secretary and acts on behalf of Regent Secretary in his /her absence for the execution of Events.

5.11 Club Heads / Coordinators- Every department shall have a Head Coordinator (Final year or pre final year student and Coordination that are the chief officers of their respective club, they run day to day activities of the club and make key decisions for the clubs.

5.12 Department Head- Coordinator- Every department shall have a Department Head Coordinator. Department Head- Coordinator shall lead the department and will have the power to manage every event or happening in the department. Department Head coordinator is a position to ensure the execution of cultural activities among the department.


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