



Where talent meets opportunity

SRI SATYA SAI UNIVERSITY OF TECHNOLOGY AND MEDICAL SCIENCES

Ref: IQAC/SSSUTMS/ 016

Date: 16th Apr 2020

MINUTES OF MEETING INTERNAL QUALITY ASSURANCE CELL (IQAC)

(Academic Year 2019-20)

Date: 16 April 2020, **Time:** 2:30 PM, **Venue:** Online on Google Meet

After ascertaining the quorum of the meeting, Dr. Pushpendra Sharma, Director IQAC, started the meeting with the permission of chair and welcomed all the members of university IQAC.

The IQAC meeting for Academic Session 2019-20 was held on 16 Apr 2020. The following members attended the meeting.

Sr. No.	Name	Designation	Post
Chairperson:			
01	Dr. Mukesh Tiwari	Vice Chancellor	Chairman
02	Dr. G.R. Selokar	Professor	Member
03	Dr Sanjay Rathor	Professor	Member
04	Dr Neelesh Chaubey	Professor	Member
05	Dr C K Tyagi	Professor	Member
06	Dr. Triyambak Hirwarkar	Professor	Member
07	Dr Hemant Sharma	Professor	Member
08	Dr Minakshi Pathak	Professor	Member
09	Dr. Kanchan Shrivastava	Professor	Member
10	Mr. M. L. Yadav	C.A.O.	Member
11	Dr. Dheeraj Agrawal	External Member	Member
12	Dr R.C. Dhaven	External Member	Member
13	Dr. Anup Singh	External Member	Member
14	Dr. Pushpendra Sharma	Professor & Director IQAC	Member Secretary



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Director IQAC presented the agenda items for discussion:

Agenda 1: Confirmation of minutes of previous IQAC Meeting held on 15th Jan 2020

Resolution: The minutes of the meeting were readout with a formal discussion with all IQAC members. These minutes of the meeting were approved by the IQAC members.

Agenda 2: Action Taken Report (ATR) on minutes of previous IQAC Meeting held on 15th Jan 2020.

Resolution: At the IQAC meeting, the team reviewed the Action Taken Report (ATR) for the previous minutes, and duly noted its contents. No additional discussions were held pertaining to the minutes of the prior meeting.

Student Feedback:

- Exposure to develop entrepreneurial skills which will help them identify their potential was suggested
- Training for how to effectively prepare for personal interview and group discussions during recruitment was suggested
- Teaching methods and teaching aids must be improved
- Counselling and the need for career guidance was insisted

Teacher's Feedback

- Inputs on updating and revision of syllabus was given by the teachers by keeping the industry trends as their nodal point.
- More assignments and presentations to be encouraged to improve the cognitive and communication skills of the students.
- Organise training sessions on new teaching methods and upcoming subject areas

ALUMNI Feedback

- Find the relevance of the curriculum of your degree in relevance with higher studies.
- Find the relevance of the curriculum of your degree with respect to your current job.
- find the relevance of the curriculum of your degree with respect to your ability to link theory to practice.



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- Find the relevance of the curriculum of your degree with respect to your IT knowledge

Others Agenda

- The awareness of Anti-ragging policies in campus is to be reminded by faculty to the students as the new academic year 20-21.
- It is suggested by the HOD MBA that the students can be motivated to participate in more number of extension activities to increase the social outreach.
- The cell also has reviewed the progress of the work done towards the preparation of SSR and found that initial preparation is completed in all the parameters.
- The cell reviewed ICT facilities in the classrooms and found that all the class rooms are equipped with LCD Projectors and connected with LAN facility.
- HOD of CSE suggested that lesson plans and other instructional content can be shared through a cloud in the common server to enable easy sharing.
- Quotations are requested from vendors for complete automation and they will be forwarded to the Management for approval.
- The cell also discussed the resources available in the library and found that library is having a facility to access a number of e-journals and e-resources and decided to increase them further.

Resolutions:

- It is resolved to submit the data filled in quantitative parameters at the end of every week for review to the IQAC. The suggestions made shall be implemented immediately with information to the coordinator.
- The IQAC also has decided to increase the number of extension activities in the community through NSS cell of the institution and to motivate more student participation in the programs.
- Anti Ragging Committee shall be composed for the current academic year and the same to be informed to the students and faculty. The anti-ragging forms have to be



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distributed to the students and they have to be duly signed by the students of second year.

- The IQAC coordinator will review the progress and will initiate measures for speedy completion of the work with information to the other members in the cell.

The meeting concluded with vote of thanks proposed by IQAC Coordinator Dr. Pushpendra Sharma.

Dr. Pushpendra Sharma
Director IQAC

Prof. Mukesh Tiwari
Vice Chancellor

