Ref: IQAC/SSSUTMS/ 012

Date: 17th Dec 2019

MINUTES OF MEETING INTERNAL QUALITY ASSURANCE CELL (IQAC)
(Academic Year 2019-20)

Date: 17 Dec 2019, **Time:** 2:30 PM, **Venue:** Board Room, Block-A, SSSUTMS

After ascertaining the quorum of the meeting Director IQAC with the permission of the chair welcomed all the members of university IQAC.

MEEGING AGENDA

Agenda 1: Review of minutes of previous IQAC Meeting

Agenda 2: Action Taken Report (ATR) on minutes of previous IQAC Meeting

Agenda 3: To discuss the research & innovations done during the academic year which had created a positive impact on the functioning of the institution

Agenda 4: To discuss about implementation of Outcome Based Learning (OBL) at SSSUTMS

Agenda 5: To discuss strategies for implementing future plans of action for AY 2019-20

Agenda 6: Introduce new short-term courses

The IQAC meeting for Academic Session 2018-19 was held on 17 Dec 2019. The following members attended the meeting.

Sr. No.	Name	Designation	Post
01	Dr Mukesh Tiwari	Vice Chancellor	Chairman
02	Dr. G.R. Selokar	Professor	Member
03	Dr Sanjay Rathor	Professor	Member
04	Dr Neelesh Chaubey	Professor	Member
05	Dr C K Tyagi	Professor	Member
06	Dr. Triyambak Hirwarkar	Professor	Member
07	Dr Hemant Sharma	Professor	Member
08	Dr Minakshi Pathak	Professor	Member
09	Dr. Kanchan Shrivastava	Professor	Member
10	Mr. M. L. Yadav	C.A.O.	Member
11	Dr. Dheeraj Agrawal	External Member	Member
12	Dr R.C. Dhaven	External Member	Member
13	Dr. Anup Singh	External Member	Member

Director IQAC presented the agenda items for discussion:

Agenda 1: Confirmation of minutes of previous IQAC Meeting held on 12th Sep 2019

Resolution: The minutes of the meeting were readout with a formal discussion with all IQAC members. These minutes of the meeting were approved by the IQAC members.

Agenda 2: Action Taken Report (ATR) on minutes of previous IQAC Meeting held on 12th Sep 2019.

Resolution: At the IQAC meeting, the team reviewed the Action Taken Report (ATR) for the previous minutes, and duly noted its contents.

2.1: To discuss preparation of NAAC

Discussion: IQAC suggested that all HODs and Deans immediately take action and organize all curricular and co-curricular activities, faculty development programs, and student support services.

Action Taken: Deans and HODs have prepared activity calendar to organize various curricular and co-curricular activities

2.2: Status on Outcome Based Learning (OBL) at SSUTMS

Discussion: To achieve full im

plementation of OBL, it is recommended that all departments adopt this approach.

Action Taken: Implemented as suggested

2.3: Cleanliness of Hostel and Campus

Discussion: IQAC recommends regular supervision to ensure ongoing monitoring of the hostel's cleanliness.

Action Taken: Committee formed to monitor reguler

Agenda 3: To discuss the research & innovations done during the academic year which had created a positive impact on the functioning of the institution

Resolution: Dean R&D presented a complete report of research and innovation done during the academic year. IQAC committee appreciated work done by R&D Cell. Vice Chancellor Dr R. P. Singh suggested that each department should apply for research grant from Government, Non-Government and University.

Agenda 4: To discuss about implementation of Outcome Based Learning (OBL) at SSSUTMS

Resolution: Implementing OBL at SSSUTMS could have several benefits. First, it would help ensure that students are achieving the intended learning outcomes of their courses and programs. This could lead to improved student performance and better preparation for future careers. Additionally, OBL could help faculty members and administrators identify areas where curricula may need to be revised or updated to better align with learning outcomes. After consulting with the Dean of Research and Development, Deans of Schools, and Heads of Departments, the responsibility for implementing Outcome Based Learning (OBL) in all schools at SSUTMS has been assigned to the Dean of Academics. Starting from the next semester, the Dean of Academics will be responsible for overseeing the implementation of OBL across all programs and courses.

Agenda 5: To discuss strategies for implementing future plans of action for AY 2020-21

- Dr Sanjay Rathor said that the university's future plans include the preparation of high-quality e-content, the ongoing process of planning HSD (Higher Semester Development) activities for the next academic year, and the planning of an internship program based on subject allocation to faculty members according to their academic specializations and student feedback.

- Dr. Kanchan Shrivastava has stated that the university's future plans shold involve several key initiatives, including the preparation of high-quality e-content, planning for HSD (Higher Semester Development) activities for the upcoming academic year, and providing regular mentoring to students.

- Dr. Triyambak Hirwarkar said that highlights the university's plans to organize an STTP (Short Term Training Program) for faculty members, particularly in light of the introduction of new courses. The STTP aims to help faculty members improve their teaching skills and impart high-quality learning experiences to students.

Agenda 6: Introduce new short-term courses

Resolution: IQAC committee suggests that university should introduce new short-term courses. The new courses cover a range of disciplines, including technology, business, and the humanities. They have been developed in consultation with industry experts and academic professionals to ensure that they are relevant, up-to-date, and of the highest quality.

Any other point with permission from the chair

- Dr. G.R. Selokar suggested that the NEP be studied and connected with NAAC so that requirements from all ends are looked upon which will help in proper formulation of the upcoming SSR report.

- External member Dr. Dheeraj Agrawal extended their thanks to Director IQAC for inviting in meeting and appreciated work done by IQAC committee for their continues efforts to improve teaching learning process in the university, he suggest to implement Project Based Learning (PBL) along with OBL.

- During the meeting, Dr. R.C. Dhaven suggested that the university should identify the gaps between industry and academia and incorporate them into the syllabus. This would ensure that students are better prepared to meet the needs of the industry and are equipped with the necessary skills and knowledge to succeed in their future careers.

It was announced that the next IQAC meeting for the university is scheduled for 15 Jan 2020.

Vote of Thanks:

After completing the agenda items, the Director, IQAC asked for any further discussion points. With none raised, the meeting was adjourned. Dr Pushpendra Sharma concluded by delivering a vote of thanks, expressing gratitude for the productive discussion and the valuable contributions made by all attendees..

Dr. Pushpendra Sharm
Director IQAC

Dr. Mukesh Tiwari
Vice Chancellor