



SRI SATYA SAI UNIVERSITY OF TECHNOLOGY AND MEDICAL SCIENCES

Ref: IQAC/SSSUTMS/ 008

Date: 28th May 2019

MINUTES OF MEETING INTERNAL QUALITY ASSURANCE CELL (IQAC)

(Academic Year 2018-19)

Date: 28th May 2019, Time: 2:30 PM, Venue: Board Room, Block:- A

After ascertaining the quorum of the meeting, Dr Pushpendra Sharma, Director IQAC, started the meeting with the permission of chair and welcomed all the members of university IQAC. The IQAC meeting for Academic Session 2018-19 was held on 28th May 2019.

The following members were present in the meeting

Sr. No.	Name	Designation	Post
Chairperson:			
01	Dr R. P. Singh	Vice Chancellor	Chairman
02	Dr. G.R. Selokar	Professor	Member
03	Dr Sanjay Rathor	Professor	Member
04	Dr Neelesh Chaubey	Professor	Member
05	Dr C K Tyagi	Professor	Member
06	Dr. Triyambak Hirwarkar	Professor	Member
07	Dr Minakshi Pathak	Professor	Member
08	Dr. Kanchan Shrivastava	Professor	Member
09	Dr. Dheeraj Agrawal	External Member	Member
10	Dr R.C. Dhaven	External Member	Member
11	Dr. Anup Singh	External Member	Member
12	Dr. Pushpendra Sharma	Professor & Director IQAC	Member Secretary

Director IQAC presented the agenda items for discussion:

Agenda 1: Confirmation of minutes of previous IQAC Meeting held on 17th Feb 2019.

Resolution: The minutes of the meeting were readout with a formal discussion with all IQAC members. These minutes of the meeting were approved by the IQAC members.



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Agenda 2: Action Taken Report of minutes of previous IQAC Meeting was presented. IQAC took note of ATR.

Sr. No.	Recommendation given by IQAC Committee	Action Taken for Implementation & Outcomes
1.	Review of Academic Result and Action plan for improvement. Recommendation: Dean Academic presented detail report of result analysis. Academic result was found satisfactory but IQAC team suggested to to improvement in some area like practical, projects etc.	Action Taken: School of Engineering and School of Management have started to conduct remedial classes for academically weak students
2.	To discuss the Curricular Aspects of the Academic programs and suggest improvements. Recommendation: Dr. Neelesh Chaubey suggested to include open booklet in all schools if possible and permissible.	Dean Academics was requested to submit a detail report about curriculum and academic performance.

- **Agenda 3: To discuss on NAAC criteria II**

Resolution: IQAC Director Dr. Pushpendra Sharma suggested that under this criterion, NAAC evaluates various aspects such as the curriculum design and its implementation, the quality of teaching and evaluation methods, student support systems, and innovative practices in teaching – learning methodology. The criterion also takes into account the institution's efforts to enhance the academic performance and employability of students.

- **Agenda 4: Academic preparation for upcoming semester**

Resolution: After deliberation, it was agreed that the Heads of Departments (HODs) will allot the subjects for the upcoming semester to faculty members one month in advance, to allow them adequate time to prepare and deliver high-quality content.

Agenda 5: ALUMNI Feedback

- **More exposure to field visits in curriculum**

Recommendation(s): IQAC team suggested notifying all the teachers about the issue and encouraging them for more field visits as a part of curriculum.



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- **Evidence based practical demonstration**

Recommendation: IQAC team suggested circulating agenda to all constituent colleges through competent authority for addressing the issue and asking best solution.

Agenda 6: Student Feedback

- Exposure to develop entrepreneurial skills
- Skill development and job oriented courses were requested
- Special mock tests covering the entire syllabus to enable the students to perform well in placement interview was suggested Any other point with permission from the chair.

Recommendation(s): IQAC team suggested to organize workshop on entrepreneurship skills, mock tests for placement interviews and also suggested to run skill development courses in various department. Responsibility was assigned to Dean Academic, Dean R&D and Head T&P.

Agenda 7: Faculty Feedback

- Inputs on updating and revision of syllabus were given by the teachers by keeping the industry trends as their nodal point.
- Skill development and job oriented courses were requested
- Special mock tests covering the entire syllabus to enable the students to perform well in placement interview was suggested Any other point with permission from the chair.

Recommendation(s): IQAC team suggested to organize workshop on entrepreneurship skills, mock tests for placement interviews and also suggested to run skill development courses in various department. Responsibility was assigned to Dean Academic, Dean R&D and Head T&P.

Any other point with permission from the chair

- Dr. G.R. Selokar has suggested that faculty members should initiate interdisciplinary projects and attempt to resolve real-life problems in their projects. This approach can lead to innovative solutions and provide a practical approach to academic research.
- Dean Research & Development extended their appreciation to all those faculty members who have done consultancy work for various organizations

S.No.	Name of the consultant	Name of consultancy project	Year
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1	Dr. Anuradha Devi	Analysis of Water and Waste Water Sample	2018-19
2	Mr Kailash Patidar	Data Migration and Analysis	2018-19
3	Mr. Vikas Patidar	Comprehensive Water Management Plan	2018-19

Closing remark by Chairman:

Dr Pushendra Sharma stated that to emphasize the importance of continuous quality improvement in all aspects of our university.

The proposed date for next University IQAC meeting was declared as 12 Sep 2019.

Vote of Thanks:

There were no further points, the meeting was declared close with vote of thanks by IQAC Director Dr. Pushendra Sharma.

Dr. Pushendra Sharma
Director IQAC

Dr. R. P. Singh
Vice Chancellor

