



Where talent meets opportunity

SRI SATYA SAI UNIVERSITY OF TECHNOLOGY AND MEDICAL SCIENCES

Ref: IQAC/SSSUTMS/036

Date: 30 November 2022

MINUTES OF MEETING INTERNAL QUALITY ASSURANCE CELL (IQAC)
(Academic Year 2022-23)

Date: 30 November 2022, **Time:** 2:30 PM, **Venue:** Board Room, Block – A

After ascertaining the quorum of the meeting Director IQAC started meeting with the permission of the chair and welcomed all the members of university IQAC.

AGENDA

- Agenda 1:** Review of minutes of previous IQAC Meeting and subsequent
- Agenda 2:** Action Taken Report (ATR) on minutes of previous IQAC Meeting
- Agenda 3:** Review of activities Carried out in Even Sem Jul – Dec 2022
- Agenda 4:** Planning for activities in next Sem Jan – Jun 2023 (Odd Sem)
- Agenda 5:** To focus on Improving Teaching learning skills of the faculties
- Agenda 6:** Review of progress status of NAAC process
- Agenda 7:** Any other point with permission from the chair.

The IQAC meeting for Academic Session 2021-22 was held on 30th November 2022. The following members attended the meeting.

Sr. No.	Name	Designation	Post
01	Dr Mukesh Tiwari	Vice Chancellor	Chairman
02	Dr. G.R. Selokar	Professor	Member
03	Dr Sanjay Rathor	Professor	Member
04	Dr Neelesh Chaubey	Professor	Member
05	Dr. Pushendra Sharma	Professor	Member
06	Dr. Nilesh Diwakar	Professor	Member
07	Dr CK Tyagi	Professor	Member
08	Dr Minakshi Pathak	Professor	Member
09	Dr. Jitendra Sheetlani	Professor	Member
10	Dr Hemant Sharma	Professor	Member
11	Dr. Anuradha Devi	Professor	Member
12	Dr Babina Bohra	Professor	Member
13	Dr Vijay Prakash Singh	Associate Professor	Member
14	Dr. Sunil Kumar Shah	Associate Professor	Member
15	Dr. Prashant Singh	Associate Professor	Member



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16	Dr. Harsh Lohiya	Associate Professor	Member
17	Dr. Harsh Pratap Singh	Associate Professor	Member
18	Dr. Dhananjay Yadav	Associate Professor	Member
19	Mr. Ravi Patle	Senior Admin Officer	Member
20	Dr Dheeraj Agrawal	Expert on Quality	Member
21	Dr R. C. Dhaven	Management/ Industry/	Member
22	Dr. Anup Singh	Local Community	Member
23	Dr. A. A. Ansari	Director IQAC	Director IQAC

Director IQAC presented the agenda items for discussion:

Agenda 1: Confirmation of minutes of previous IQAC Meeting held on 30th November 2022.

Resolution: The minutes of the meeting were readout with a formal discussion with all IQAC members. These minutes of the meeting were approved by the IQAC members.

Agenda 2: Action Taken Report of minutes of previous IQAC Meeting was presented. IQAC took note of ATR.

Resolution: The previous IQAC meeting was conducted on 20 August 2022 at 2:30 PM. The minutes of the meeting were readout with a formal discussion with all IQAC members. These minutes of the meeting were approved by the IQAC members.

Sr. No.	Recommendation given by IQAC Committee	Action Taken for Implementation & Outcomes
1.	To discuss about the placement activities by strengthening the corporate relations To enhance the employability of the students by conducting pre-placement industry/corporate related activities like Regular Corporate Guest lectures, Mock interview Sessions, Sector wise Panel discussions and corporate seminar etc.	Training & Placement Cell working on agenda.
2.	Result analysis of previous semester Identify areas of strengths and weaknesses in the academic performance of students, and to develop strategies to address areas that need improvement.	HODs have submitted result analysis report of their department to Dean. Provision of remedial classes implemented.



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3.	To review intervention into slow and advance learners	No Action Pending
4.	Review of progress status of NAAC process Preparation and progress of all NAAC criteria were reviewed responsibility was assigned to Dr. Vijay Prakash Singh to submit progress report to Director IQAC within 7 days.	Criteria 2 and 3 progress report pending

Above action taken report is noted by all the IQAC Members.

Agenda 3: Review of activities Carried out in Even Semester (Jul – Dec 2022)

Resolution: The various activities carried out by the departments were summarized and put before the committee members. The activities included - Workshops/Seminars, Number of extension and outreach programs conducted through Innovative teaching-Learning Techniques, Professional development programs attended by faculties and participation in cultural activities / competitions. In view of shifting of the teaching methodology to full-fledged offline from AY 2021-22 Sem II. IQAC committee was suggested discussed to give more focus on offline activities such as - organizing technical events, annual social gathering in offline mode.

Agenda 4: Planning for activities in next Semester (Odd Sem)

Resolution: It was resolved that activities conducted in even sem, similar activities can be planned in Odd Sem. Apart from this, the focus is also required on Industry-Institute Interaction, Internship, Industry Projects and Placements. The activities currently are on-going and the progress is satisfactory. The review would be taken at regular intervals.

Agenda 5: To focus on Improving Teaching learning skills of the faculties

Resolution: Dr. Jitendra Sheetlani raised the point about improving teaching learning enhancement activities. All the HOD's are decided to conduct various Faculty Development Programs to be conducted.

Any other point with permission from the chair



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- a) **Remark by External Member:** Dr. Anup Singh suggested that Faculty members should initiate interdisciplinary projects and try to take the real life problems to resolve in their interdisciplinary projects.
- b) **Remark by External Member:** Dr Dheeraj Agrawal thanks to IQAC Director for inviting in forum and he suggested that each school / department should start PBL (Project Based Learning) of practical subjects

Closing remark by Chairman:

The Chairman IQAC stated that all departments should follow teaching learning guidelines and engage faculties for research work.

The proposed date for next University IQAC meeting was declared as 28 February 2023.

Vote of Thanks:

There were no further points, the meeting was declared close with vote of thanks by Dr. A. A. Ansari.

**Dr. A. A. Ansari
Director IQAC**

**Prof. Mukesh Tiwari
Vice Chancellor**

