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# SRI SATYA SAI UNIVERSITY OF TECHNOLOGY AND MEDICAL SCIENCES

Ref: IQAC/SSSUTMS/ 034

Date: 20<sup>th</sup> Aug 2022

## MINUTES OF MEETING INTERNAL QUALITY ASSURANCE CELL (IQAC)

(Academic Year 2022-23)

Date: 20 August 2022, Time: 2:30 PM, Venue: Board Room, Block – A

After ascertaining the quorum of the meeting Director IQAC started meeting with the permission of the chair and welcomed all the members of university IQAC.

### MEETING AGENDA

**Agenda 1:** Review of minutes of previous IQAC Meeting held on 7<sup>th</sup> May 2022.

**Agenda 2:** ATR on minutes of previous IQAC Meeting held on 7<sup>th</sup> May 2022.

**Agenda 3:** To discuss about the placement activities by strengthening the corporate relations

**Agenda 4:** Result analysis of previous semester

**Agenda 5:** To review intervention into slow and advance learners

**Agenda 6:** Review of NAAC preparation

**Agenda 7:** Discussion regarding patents related to research

The IQAC meeting for Academic Session 2021-22 was held on 20<sup>th</sup> August 2022. The following members attended the meeting.

Sr. No.	Name	Designation	Post
01	Dr Mukesh Tiwari	Vice Chancellor	Chairman
02	Dr. G.R. Selokar	Professor	Member
03	Dr Sanjay Rathor	Professor	Member
04	Dr Neelesh Chaubey	Professor	Member
05	Dr. Pushpendra Sharma	Professor	Member
06	Dr. Nilesh Diwakar	Professor	Member
07	Dr CK Tyagi	Professor	Member
08	Dr Minakshi Pathak	Professor	Member
09	Dr. Jitendra Sheetlani	Professor	Member
10	Dr Hemant Sharma	Professor	Member
11	Dr. Anuradha Devi	Professor	Member



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12	Dr Babina Bohra	Professor	Member
13	Dr Vijay Prakash Singh	Associate Professor	Member
14	Dr. Sunil Kumar Shah	Associate Professor	Member
15	Dr. Kailash Patidar	Associate Professor	Member
16	Dr. Prashant Singh	Associate Professor	Member
17	Dr. Harsh Lohiya	Associate Professor	Member
18	Mr. Ravi Patle	Senior Admin Officer	Member
19	Dr Dheeraj Agrawal	Expert on Quality	Member
20	Dr R. C. Dhaven	Management/ Industry/	Member
21	Dr. Anup Singh	Local Community	Member
22	Dr. A. A. Ansari	Director IQAC	Director IQAC

Director IQAC presented the agenda items for discussion:

### **Agenda 1: Confirmation of minutes of previous IQAC Meeting held on 7<sup>th</sup> May 2022.**

**Resolution:** The minutes of the meeting were readout with a formal discussion with all IQAC members. These minutes of the meeting were approved by the IQAC members.

### **Agenda 2: Action Taken Report of minutes of previous IQAC Meeting was presented. IQAC took note of ATR.**

**Resolution:** The previous IQAC meeting was conducted on 7<sup>th</sup> May 2022 at 2:30 PM. The minutes of the meeting were readout with a formal discussion with all IQAC members. These minutes of the meeting were approved by the IQAC members.

Sr. No.	Recommendation given by IQAC Committee	Action Taken for Implementation & Outcomes
1.	<b>Academic preparation for upcoming semester</b> Heads of Departments (HODs) will allot the subjects for the upcoming semester to faculty members one month in advance, to allow them adequate time to prepare and deliver high-quality content.	No Action Pending
2.	Collection of data to apply for NAAC	Some data have collected from each department and process is going on.



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3.	<b>Students Feedack</b> <ul style="list-style-type: none"><li>• All departments were asked to design their knowledge imparting method in such a way that its imparting method goes beyond lecture method.</li><li>• Conduct Mock Interview Sessions in all schools if feasible.</li><li>• TO add value added course like short-term certificate course.</li></ul>	Implementation report is submitted, no action is pending.
4.	<b>Teachers Feedack</b> <ul style="list-style-type: none"><li>• HOD's were asked to elaborate the topics in syllabus where needed.</li><li>• HOD's were asked to review the syllabus where needed to reduce the gap between current global scenario and Academics.</li><li>• Faculties were asked to suggest the name of books as per the new latest edition in the syllabus.</li><li>• HOD's were asked to add more value added courses in the syllabus after taking approval from board of studies.</li></ul>	No Action Pending

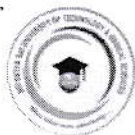
Above action taken report is noted by all the IQAC Members.

**Agenda 3: To discuss about the placement activities by strengthening the corporate relations**

**Resolution:** Dr. Vijay Prakash Singh addressed the member's unique initiatives in T&P to contribute to the growth of students through training and PD & Technical Training Classes.

**Agenda 4: Result analysis of previous semester**

**Resolution:** As part of the ongoing effort to improve academic outcomes, a review of the result analysis of the previous semester needs to be done by the Heads of Departments (HODs). The



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purpose of this review was to identify areas of strengths and weaknesses in the academic performance of students, and to develop strategies to address areas that need improvement.

## **Agenda 5: To review intervention into slow and advance learners**

**Resolution:** One of the major challenges faced by educators is meeting the diverse learning needs of students in the classroom. Students have varying abilities, interests, and learning styles, which makes it difficult to develop a one-size-fits-all approach to teaching. As a result, educators have developed various interventions to support both slow and advanced learners.

## **Agenda 6: Review of progress status of NAAC process**

**Resolution:** Preparation and progress of NAAC criteria were reviewed responsibility was assigned to Dr. Vijay Prakash Singh was requested to submit progress report to Director IQAC within 7 days.

## **Agenda 7: Discussion regarding patents related to research**

- During the 2021-22 session, Dr. Hemant Sharma, the Dean of R&D, delivered a report on the patents that were registered by the faculties of SSSUTMS.
- The members of IQAC expressed their gratitude and admiration for all of the faculty members who had registered patents.
- Details of registered patents are as follows:

## **Any other point with permission from the chair**

- After discussion on agenda items house was opened to discuss on other points with the permission of chair:
- Dr. G.R. Selokar suggested that each department head should identify academically weak students and special classes should be arranged to them.
- Dr Minakshi Pathak suggested deans of each school should motivate each faculty members to involve in research and publication activities.

## **Closing remark by Chairman:**

The chairman praised the performance of IQAC, acknowledging their efforts and dedication in maintaining and enhancing the quality of education in the university. He commended the



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IQAC for their systematic approach and effective implementation of quality initiatives, which have led to positive outcomes in various aspects of the university, such as curriculum development, faculty development, student support, research, and community engagement. The chairman also highlighted the importance of continuous improvement and encouraged the IQAC to sustain their good work and strive for further excellence.

**The proposed date for next University IQAC meeting was declared as 30 November 2022.**

## **Vote of Thanks:**

There were no further points, the meeting was declared close with vote of thanks by Dr. A. A. Ansari.

(Dr. A. A. Ansari)  
**Director IQAC**

(Prof. Mukesh Tiwari)  
**Vice Chancellor**

