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**SRI SATYA SAI UNIVERSITY  
OF TECHNOLOGY AND MEDICAL SCIENCES**

**Internal Quality Assurance Cell (IQAC)**

Ref: IQAC/SSSUTMS/ 024

Date- 05/04/2021

**Minutes of IQAC Meeting held on 05<sup>th</sup> APR. 2021 at 03.00 pm**

Members present:

1. Dr. Mukesh Tiwari (VC-SSUTMS)
2. Dr A A Ansari (Head- IQAC)
3. Dr. Sanjay Rathore
4. Dr.Nilesh Diwakar
5. Dr. Jltendra Sheetlani
6. Dr. Neelesh Choubey
7. Dr. Minakshi Pathak
8. Dr. Anuradha Devi
9. Dr. Dhiraj Agrawal
10. Dr. R C Dhawan
11. Dr Anoop Singh
12. Dr. Pushpendra Sharma

Dr A A Ansari (Chairman IQAC) welcomed all the members of the Committee.

1. **Confirmation of the Minutes of the Previous Meeting held on 17/12/2020**

Resolved to confirm the minutes of the previous meeting held on 17/12/2020

2. **Action Taken Report on last meeting.**

Resolved to approve the Action Taken Report on minutes of IQAC meeting held on 17/12/2020

3. **To consider the definition of National / International Publisher for books and conferences.**

The matter was discussed in detail and it was resolved that each centre and school should be requested to make a list of national and international publisher for books and further it was also decided that Dr.Nilesh Diwakar will prepare a guideline for the same.



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- 4 **To discuss the mechanism for feedback from students and stakeholders.**

It was resolved that the feedback from students and stakeholders may be obtained to meet the requirement of Accreditation.

- 5 **To discuss Student Feedback**

- **Students provided suggestions on teaching-learning.**

**Discussion:** IQAC team decided each school should provide more opportunities for students to interact with industry professionals, so that they can get a better understanding of the practical applications of theoretical concepts.

- **Students suggested that they should be imparted training on facing Job Interviews specifically for campus Recruitment Drive**

**Discussion:** Decided to introduce a dedicated training program for campus recruitment drives. The program will include mock interview sessions, resume writing workshops, and soft skill development sessions. We will also invite industry experts to conduct mock interviews and provide feedback to students, so that they can improve their interview skills.

- **More recreational and team-building events.**

**Discussion:** In IQAC meeting it was decided to organize more recreational and team-building events, such as sports events, cultural festivals, and adventure trips. These events will provide students with a break from their academic routine and help them to develop teamwork and leadership skills.

6. **To discuss Teachers Feedback**

- **HOD's were asked to elaborate the topics in syllabus where needed.**

HODs have been asked to elaborate on the topics in the syllabus wherever needed. This will help the students to understand the concepts better, and it will also help in improving the overall quality of teaching.

- **HOD's were asked to review the syllabus where needed to reduce the gap between current global scenario and Academics.**

IQAC members suggested all Deans should review the syllabus wherever needed to reduce the gap between the current global scenario and academics.

- **Faculties were asked to suggest the name of books as per the new latest edition in the syllabus.**

Faculties have been asked to suggest the names of the latest edition of books to be added in the syllabus.

- **HOD's were asked to add more value added courses in the syllabus after taking approval from board of studies.**

- **Learning Management System through interactive between faculty and student was encouraged. Smart Class rooms, Video conferencing etc was made effective by use of ICT.**



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Teachers have been encouraged to use the Learning Management System (LMS) and interactive teaching methods such as smart classrooms and video conferencing to enhance the learning experience of the students.

- Case study assignments should be given to the students. This helped them to acquire problem solving skills.
- Apart from regular teaching, Social awareness and human values to be imparted to students.

## 7. ALUMNI Feedback Action

- Find the relevance of the curriculum of your degree in relevance with higher studies.
- How do you find the relevance of the curriculum of your degree with respect to your current job.
- Find the relevance of the curriculum of your degree with respect to your ability to link theory to practice.
- Find the relevance of the curriculum of your degree with respect to your IT knowledge.

### Discussion:

- We have found that some of the alumni have suggested that the curriculum should be updated with the latest developments in the respective fields.
- Alumni have suggested that the curriculum should include more practical sessions and real-world scenarios to help students better understand the application of theoretical concepts.
- We have found that some of the alumni have suggested that the curriculum should emphasize more on developing critical thinking and problem-solving skills.
- Some of the alumni have suggested that the curriculum should include more practical sessions and hands-on experience with the latest IT tools and technologies.

## 5. To discuss challenges faced in implementation FDP Conducted

### Vote of Thanks:

There were no further points, the meeting was declared close with vote of thanks by Dr. A. A. Ansari.

Dr. A. A. Ansari  
Director IQAC



Prof. Mukesh Tiwari  
Vice Chancellor