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# SRI SATYA SAI UNIVERSITY OF TECHNOLOGY AND MEDICAL SCIENCES

Ref: IQAC/SSSUTMS/ 002

Date: 18<sup>th</sup> Aug 2018

## MINUTES OF MEETING INTERNAL QUALITY ASSURANCE CELL (IQAC)

(Academic Year 2018-19)

Date: 18<sup>th</sup> Aug 2018, Time: 2:30 PM, Venue: Board Room, Block – A

Once the quorum of the meeting was confirmed, the Director of IQAC started meeting with the permission of the chair and welcomed all IQAC members.

The IQAC meeting for Academic Session 2018-19 was held on 18<sup>th</sup> Aug 2018. The following members attended the meeting.

Sr. No.	Name	Designation	Post
01	Dr R. P. Singh	Vice Chancellor	Chairman
02	Dr. G.R. Selokar	Professor	Member
03	Dr Sanjay Rathor	Professor	Member
04	Dr Neelesh Chaubey	Professor	Member
05	Dr C K Tyagi	Professor	Member
06	Dr. Triyambak Hirwarkar	Professor	Member
07	Dr Hemant Sharma	Professor	Member
08	Dr Minakshi Pathak	Professor	Member
09	Dr. Kanchan Shrivastava	Professor	Member
10	Mr. M. L. Yadav	C.A.O.	Member
11	Dr. Dheeraj Agrawal	External Member	Member
12	Dr R.C. Dhaven	External Member	Member
13	Dr. Anup Singh	External Member	Member
14	Dr. Pushpendra Sharma	Professor & Director IQAC	Director IQAC

Director IQAC presented the agenda items for discussion:

**Agenda Item 1: Industry-Institute Interaction & MoU's**



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**Resolution:** The team discussed for signing MoU's, including identifying potential industries for collaboration, drafting MoU's that align with the institution's goals and objectives, and negotiating terms and agreements with the industry partners. Responsibilities were assigned to Dean R&D and Head Training & Placement Cell.

## **Agenda Item 2: To Research performance analysis**

**Resolution:** All School Heads are requested to review their research performance data and come up with ways to improve the Citations as it plays a vital role in International rankings.

## **Agenda Item 3: Encouraging research potential of the teachers and students**

**Resolution:** IQAC members suggested Dean R&D should plan and create guidelines to encourage teachers and students regarding grant and appreciation award at university level. Further, it was decided university should give financial grant for research project between 25 thousand to 10 lakh for the duration of 1 to 3 years.

## **Agenda Item 4: Students Feedback**

- Students suggested conducting more seminars, workshops to facilitate holistic learning.
- Exposure to latest developments and advances should be known to the students.

## **Agenda Item 5: Teachers Feedback**

- All of the teachers suggested providing more opportunities to attend workshops and conferences.
- To organize training sessions on new teaching methods and upcoming subject areas.
- To improve skill set of staff to optimize ICT enabled teaching.
- All teachers emphasized the need for more hands on experience in industries during summer vacations so that students get a firsthand experience of the needs of the industry during their course period and get themselves ready in their fields of interest.

## **Agenda Item 6: Alumni Feedback**

- Find the relevance of the curriculum of your degree in relevance with higher studies.



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- Find the relevance of the curriculum of your degree with respect to your current job.
- How do you find the relevance of the curriculum of your degree with respect to your ability to link theory to practice.
- How do you find the relevance of the curriculum of your degree with respect to your IT knowledge?

### **Any other point with permission from the chair:**

- The committee decided to meet at least once in every quarter to assess the quality of teaching-learning and best practices to be adopted for improving the quality of Academics, Administration and Research activities of the university.  
IQAC Director requested cooperation from all the IQAC members to make IQAC at the university to succeed in achieving its aims and objectives.
- External Member Dr. R. C. Dhaven suggested to encourage faculties for research and grant, the R & D Cell of university should provide resources such as funding, laboratory facilities, and equipment. The university can also establish collaborations with other institutions and research organizations to facilitate access to research opportunities and promote knowledge sharing.

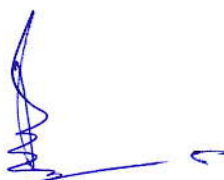
### **Closing remark by Chairman:**

Hon'ble Vice Chancellor, Dr. R. P. Singh stated that IQAC has effectively enhanced academic and administrative quality by building upon past initiatives and programs. He credited the success to the hard work and dedication of the IQAC members.

**Next IQAC meeting was proposed in the month of November 2018.**

### **Vote of Thanks:**

There were no further points, the meeting was declared close with vote of thanks by IQAC Director Dr. Pushendra Sharma.

  
Dr. Pushendra Sharma  
Director IQAC



  
Dr. R. P. Singh  
Vice Chancellor