



Ref: IQAC/SSSUTMS/ 43

Date: 20th Sep 2023

MINUTES OF MEETING INTERNAL QUALITY ASSURANCE CELL (IQAC)
(Academic Year 2022-23)

Date: 20 Sep 2023, **Time:** 2:30 PM **Venue:** Board Room, Block – A

After ascertaining the quorum of the meeting, Director IQAC started meeting with the permission of the chair and welcomed all the members of university IQAC.

AGENDA ITEMS

- AGENDA - 1:** Review of minutes of previous IQAC Meeting and subsequent action taken
AGENDA - 2: Action Taken Report (ATR) on minutes of previous IQAC Meeting
AGENDA - 3: Remedial Classes
AGENDA - 4: Academic Audit and Administrative Audit
AGENDA - 5: Academic Industrial Collaboration
AGENDA - 6: PO Attainment Analysis
AGENDA - 7: CO Attainment Analysis

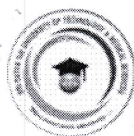
IQAC meeting for Academic Session 2022-23 was held on 20th September 2023. The following members attended the meeting.

Sr. No.	Name	Designation	Post
01	Prof. Mukesh Tiwari	Vice Chancellor	Chairman
02	Prof. Hemant Sharma	Professor	Member
03	Prof. Sanjay Rathore	Professor	Member
04	Prof. S.B. Tambe	Professor	Member
05	Prof. A.K. Debey	Professor	Member
06	Prof. Tabhessum Khan	Professor	Member
07	Prof. C.K. Tyagi	Professor	Member
08	Prof. Anuradha Devi	Professor	Member
09	Prof. Minakshi Pathak	Professor	Member
10	Prof. Dheeraj Agrawal	External Member	Member
11	Mr. Anil Kumar	External Member	Member
12	Prof. Manoj Shukla	External Member	Member
13	Prof. Rajendra Singh Kushwah	Professor & Director IQAC	Member

Director IQAC presented the agenda items for discussion:

Hon'ble Vice Chancellor Pro. Mukesh Tiwari addressed all IQAC members.

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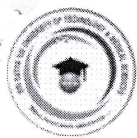
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AGENDA - 1: Confirmation of minutes of previous IQAC Meeting held on 12th May 2023.

Resolution: The minutes of the meeting were read out, followed by a formal discussion with all IQAC members, and were subsequently approved by the IQAC members.

AGENDA - 2: Action Taken Report of minutes of previous IQAC Meeting was presented. IQAC took note of ATR.

S. No.	Agenda for discussion	Discussion and Action Taken for Implementation & Outcomes
1.	Planning for curricular, co-curricular and extra-curricular activities of academic year 2023-24	Discussions: Dean Student Welfare and Dean Academic has prepared calendar and given presentation. Action Taken: No Action Pending
2.	Preparation of IQAC activity calendar for the session 2023-24. Resolution	Discussions: Director IQAC has presented activities calendar and committee has approved. Action Taken: No Action Pending
3.	Review of End-Term examination preparation and briefing of conduct of exam	Discussions: Briefing of End-Term Examination has been done by examination superintendent. Action Taken: No action pending
4.	To strengthen alumni feedback system and implementation of their suggestions	Discussions: It was decided T & P Officer will take alumni feedback once in a year and all senior faculty members regularly connected with the alumni through social media platform. Dr Rajendra Singh Kushwah suggested, Dean SOE suggested organizing Alumni Meet once in a year. Action Taken: Responsibility was given to Training & Placement Officer to prepare Alumni Meet schedule and will submit to Director IQAC office within 2 week.
5.	Student Feedback survey analysis	Discussions: Implemented as suggested Action Taken: No action pending
6.	To strengthen best practices	Discussions: It was decided that each stakeholder should strictly follow the guidelines. Action Taken: No action pending



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Above action taken report is noted by all the IQAC Members.

AGENDA - 3: Remedial Classes

Resolution: The IQAC observed that the main reason for the low pass percentage of UG Students in Engineering is failure in Mathematics. In order to overcome this situation the IQAC decided school of engineering should provide remedial classes UG students specially in Maths. Also decided to offer a soft skills training programme in each school.

AGENDA - 4: Academic Audit and Administrative Audit

Resolution: The decision has been made to initiate both Academic Audit and Administrative Audit processes within the University. Departments will be asked to submit the necessary data through an online platform, and in addition, an external peer team visit will be organized as part of this audit. Furthermore, it has been agreed upon to convene a meeting of the Department-level NAAC Coordinators prior to the academic audit to ensure effective preparation and coordination.

AGENDA - 5: Academic Industrial Collaboration

Resolution: The MOU signed between SSSUTMS and NESSCOM signifies a significant achievement in reducing the gap between academia and the industry. It will empower students with the skills and knowledge required to excel in the dynamic IT sector and provide them with a pathway to promising careers.

AGENDA - 6: PO Attainment Analysis

Resolution: IQAC suggested to Organize Innovative Product Development programme which will assist students to enhance their project management skills for attaining P011 in all department School of Engineering.

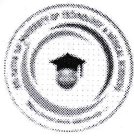
AGENDA - 7: CO Attainment Analysis

Resolution: IQAC has recommended improvements in CO attainment for all programs. IQAC advised to encourage students to engage in in-plant training and enroll in value-added courses to enhance their foundational knowledge of current technologies and align with industry demands

Any additional issues with the chair's permission

Hon'ble Vice Chancellor, Professor Mukesh Triwari, IQAC Director, Dr. Rajendra Singh Kushwah, along with the entire team extend their appreciation to Dr. Ajay Chaubey, Prof.

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Any additional issues with the chair's permission

Hon'ble Vice Chancellor, Professor Mukesh Triwari, IQAC Director, Dr. Rajendra Singh Kushwah, along with the entire team extended their appreciation to Dr. Ajay Chaubey, Prof. Department of Mechanical Engineering for receiving the prestigious Best Innovation Award at the 10th Bhopal Vigyan Mela - 2023.

Closing remark by Chairman:

Hon'ble Vice Chancellor Prof. Mukesh Tiwari concluded this IQAC meeting, and he extended his heartfelt gratitude to all the members for their active participation and valuable insights. He said, 'This meeting has been a testament to our shared commitment to advancing academic excellence and fostering a culture of quality. Your contributions have been instrumental in shaping our institution's future. Let us carry forward the collaborative spirit and innovative thinking showcased here today as we continue our journey towards making our university a paragon of excellence.' He thanks all and eagerly anticipates our continued progress in the days to come.

The proposed date for next University IQAC meeting was declared as 9th Dec. 2023.

Vote of Thanks:

There were no further points, and the meeting was declared closed with a vote of thanks by IQAC Director Prof. Rajendra Singh Kushwah:

Prof. Rajendra Singh Kushwah
Director IQAC

Prof. Mukesh Tiwari
Vice Chancellor

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